

## NYMPFIELD PARISH COUNCIL

c/o 5 Court Way, Rodborough,  
Stroud, GL5 3TR

07768 669747

[clerk@nymphsfieldparishcouncil.org](mailto:clerk@nymphsfieldparishcouncil.org)

### **MINUTES of the meeting of Nymphsfield Parish Council held on Monday 9<sup>th</sup> March 2020 at the Village Hall at 7.30pm**

**20/029: Present:** Cllr S Cowle (vice Chair), Cllr A Hardy, Cllr P Tomiak-Baquero, Cllr C Pittaway, Susan Black, clerk.

**20/030: Apologies:**, Cllr E Sturgess (Chair), Stroud District Councillor J Dewey, GCC, Cllr Lorraine Patrick.

**20/031: Public questions/participation:** None.

**20/032: Declarations of interest/requests for dispensations:** None.

**20/033: Minutes:** The minutes of the meeting held on 10<sup>th</sup> February 2020 were agreed as a correct record and signed.

**20/034: County and district councillors' reports:**

Cllr J Dewey emailed his report which highlighted general advice about coronavirus. It also advised that SDC approved a revenue budget for 2020/21 of £14.7 million with capital investment of nearly £100 million over the next five years.

**20/035: Resident Request for Roof on Bus Shelter:** It was decided to defer this item until April meeting when Stagecoach new timetable will be available. At that point Stagecoach will be invited to attend meeting, if required.

**20/036: Village Spring Clean:** Booked for Sunday, 28<sup>th</sup> June at 1pm: meeting point outside The Cross. A budget of £100 was agreed.

**20/037: SDC planning matters:**

**a) Applications:**

- a) S.20/0393/FUL – Village Hall, Church Street, Nymphsfield, Stonehouse. Single storey side and rear extensions, construction of rear raised terrace and change of use of part of allotment gardens. Full Planning Application. **Support**
- b) S.20/0394/LBC – Village Hall, Church Street, Nymphsfield, Stonehouse. Demolition of existing kitchen. Single storey side and rear extensions, construction of rear raised terrace, internal alterations including removal of existing ceiling. Listed Building Application. **Support**

**Decisions:**

- a) S19/0771/FUL, Land opposite The Hawthorns The Plain, demolition of existing single storey structure and construction of 10 no dwellings for affordable provision, **Withdrawn 9<sup>th</sup> January 2020;**

- b) S.18/0815/OUT (resubmission) demolition of The New Lawn Football Stadium (Forest Green Rovers FC) and re-development to provide the erection of up to 95 dwellings, Pending Consideration – extension target date 31<sup>st</sup> March 2020 (Planning not certain of accuracy of this date);

**Cllr Cowle requested the clerk to re-lodge the Council's comment originally submitted on 15<sup>th</sup> May 2019.**

**20/038: Financial matters: a) Payments of the Council** - the following list of payments was agreed following approval by Cllr A Hardy and Cllr Pittaway.

Invoices

S Black (overtime – January 2020)	£35.73
S Black (ancillary expenses – January 2020)	£16.00
Stroud Valleys Project	£15.00
Gopak Education & Community Furniture	£463.30
T W Hawkins & Sons	£1202.04
Ionos (for information only)	£1.00

*Added since sending Payments List:*

HMRC	£24.80
Staffing	£225.31
Nymphsfield Village Hall (hire of hall – 10 02 2020)	£15.00
GAPTC annual subscription cost 01 04 20 – 31 03 21)	£108.90
PATA (payroll Jan, Feb, March 2020)	£23.25

NB Payments include VAT where applicable. Nymphsfield PC is able to reclaim this.

**Bank Reconciliation:**

**Balance: Lloyd's Bank Treasurer's Account as at 18<sup>th</sup> February 2020 = £13,747.70**

**LESS:**

**Uncleared cheques**

13 01 2020	S Black chq no 857	£34.30
13 01 2020	S Black chq no 858	£65.50
13 01 2020	S Black chq no 859	£225.31
10 02 2020	HMRC chq no 866	£24.80
10 02 2020	Leopard Press chq no 867	<u>£93.00</u>
		<u>£442.91</u>

**Total available funds**

**£13,304.79**

At the meeting the clerk distributed the budget -v- spend up to 29 02 2020.

**20/039: Clerk's report/correspondence inc. a) Provision of kissing gate at playing field pedestrian entrance; b) Village Green gates installation; c) T W Hawkins statement & quote; c) OOSC funding request; e) Internal Audit; f) VAT Refund**

- a) **Provision of kissing gate at playing field pedestrian entrance:** The clerk read out the Chair's email to Ian Crossland dated 21 February 2020. Cllr Cowle further commented that the school may have some fencing which could be utilised. She will liaise with the school. Item for next meeting: if utilised, will Highways permission be required.
- b) **Village Green Gates Installation:** Cllr Cowle to again speak to Ben and Adam to chase for site meeting. Cllr Pittaway to be advised date.
- c) **T W Hawkins statement & quote:** It was agreed at the meeting that for the year 2020 T W Hawkins will be requested to undertake 12 cuts @ £49.15 per cut. Clerk requested to write to T W Hawkins to confirm. Cllr Cowle will liaise with the Playing Fields Committee.
- d) **OOSC funding request:** It was agreed at the meeting to donate £500. Clerk requested to write confirming this and that the grant will be allocated in the financial year commencing April 2020.
- e) **Internal Audit:** The clerk advised that she has been active and continues to be active in the administration of the internal audit.
- f) **VAT Refund:** The clerk has established via HMRC that the last VAT refund the Council undertook was for the year 2015-2016. The clerk will now address making the claims for the following years (if not out of time).

Referring to Minute at meeting on 10<sup>th</sup> February, regarding more social housing in the village. It was noted that no date has been set for Bromford Housing to attend a parish council meeting.

It was agreed at the meeting to use John Webster for IT support and maintenance. His quote of circa £70 per annum was accepted.

Correspondence: (already forwarded and a list can be supplied on request)

GCC (and other) releases (none).

**20/040 Traffic matters report:** Cllr Tomiak-Baquero raised the following issues:-

**Road safety – footpath along Cockadilly:** Following a meeting between residents of Cockadilly and Local Highways manager, Paul Helbrow, where it was suggested that safety

of pedestrians on Bath Road could be improved. A meeting with Paul Helbrow, has therefore been arranged for the afternoon of 23 March. Members of the public are welcome to attend this meeting. Please inform Cllr Tomiak-Baquero (via the clerk – [clerk@nympsfieldparishcouncil.org](mailto:clerk@nympsfieldparishcouncil.org)) if you would like to be present or would like to pass on any questions for Mr Helbrow.

**White village gates at Cockadilly:** A quote for the installation of white gates has been received. Cllr Cowle to provide details of contractor who has a Streetwork licence/Public Liability insurance. The clerk was requested to contact Horsley Parish Council who are also implementing traffic calming measures to get an update on their progress and to invite them to a meeting, if appropriate.

**20/041: Councillors' items for future discussion:** a) Calor funding bid; rubbish bins.

The meeting closed at 20.35.

(Signed).....(Dated).....