

NYMPFIELD PARISH COUNCIL

Minutes of meeting held on Monday, 11th March 2019 at 7.30pm at Nympsfield Village Hall

19/28: Present: Cllrs E. Sturgess (chair), D. Acton, A. Hardy, C. Pittaway, Gloucestershire County Cllr E. Patrick, locum clerk J. Barber, one member of the public.

19/29: Apologies: Cllr S. Cowle (vice chair), Stroud District Cllr J. Dewey

19/30: Public questions/participation: A member of the public drew attention to the tatty nature of the “20 is plenty” signs and raised concerns about car parking on pavements near the school. Council agreed to source some new signs for the volunteer to erect. A suggestion that the school headmistress draw the attention of parents to the parking concerns was carried forward to the next council meeting when it was hoped Cllr Cowle, who has links with the school, would be present.

19/31: Declarations of interest/dispensations: There were none.

19/32: Minutes: The minutes of the meeting held on 11th February, 2019, and the notes of an informal meeting held on 12th November, 2018, were unanimously agreed and signed.

19/33: County and district councillors’ reports: Gloucestershire County Cllr Patrick was welcomed back before she drew attention to the Highways Local budget allocation for members to spend in their areas during 2019-20.

19/34: Updated policies: Drafts of three up to date policies - Code of Conduct, Standing Orders and Financial Regulations - had been circulated beforehand for members’ consideration, were discussed and were with some amendments adopted. All would be available shortly on the council’s new website.

19/35: Clerk’s report/correspondence: Cllr Hardy volunteered to take NPC minutes dating from July 1977 to December 1998 (three volumes) to Gloucestershire Archives after suitable forward arrangements/an appointment was arranged.

The draft recommendations of the SDC Community Governance Review had been received and were available on the SDC’s website. No change was proposed to the boundaries or number of councillors at Nympsfield.

Cllr Hardy had kindly accompanied the locum clerk on a village tour to enable the clerk to better understand ongoing highways and similar issues.

Forest Green Rovers Football Club had applied to licence as a bar the former gym at its premises in Nailsworth. The proposal was to sell alcohol 9-1 on Sunday to Thursday, and 9-2 on Saturday and Sunday. Representations to the application 19/00177/LAPRV could be made until 18th March, 2019 to licensing@stroud.gov.uk.

The clerk had purchased a printer for use by the future permanent clerk.

Correspondence: (available from the clerk)

Cotswolds AONB spring newsletter

February SDC E-news

SDC Brexit breakfast invite

March SDC E-news

Special exhibition Museum in the Park

Chartered parish and town councils meeting

Horsley tip spring clean

SDC Town and Parish Forum presentation

Gloucestershire County Cllr Patrick had drawn attention to the following which were available on the GCC website “newsroom” or via the clerk:

Healthy Lifestyles launch

Homeless hubs launched

County update March 2019

Overnight closures A4135 Silver Street, Dursley (June)

Meet the contractor improving services through Stonehouse

Government pothole plan

19/36: Planning matters: a) Applications - S.18/2409/VAR Court Farm, Townsend, variation of condition to enable mobile home to remain until 1st March, 2021. Council had no comment to make; S.19/0351/HHOLD The Old Shed, Tinkley Lane, construction of single storey new detached workshop. Councillors commented that they would like to see conditions a) that the workshop should not be used for business purposes as that would mean it would be contrary Stroud District Council policy ES 3 (1) and b) that it should be used only for purposes ancillary to the main residence; **b) Decisions** - S.18/2688 detached dwelling adjacent Barn Cottage still awaited; S.18/2668 two bed dwelling rear of 12 Tinkley Corner decided withdrawn; S.18/2757 and S.18/2758 rear extension Bay Tree Cottage, Front Street, permitted and consent; S.18/2749 detached guest suite Weaver’s Cottage permitted; S.19/0089 domestic garage Plot 2 Arthur’s Yard, awaited **c) Notifications:** S.19/0320/TCA Irish Yew T1 reduce height by 3.5m St Bartholomew’s Church. Members advised the locum clerk that in future they wished to consider matters relating to works to trees as applications.

19/37: Updates: a) The Glebe stile project - A site meeting of all parties was being arranged to define the proposals before the Diocesan landowners would be advised of the proposed works to the registered Village Green; **b) Defibrillator funding and installation** - A letter had been sent to the owners of the Rose and Crown pub where it was hoped this equipment would be sited; **c) Relaunch of newsletter** - The March-April edition of new and now bi-monthly newsletter had been produced; **d) Village Spring clean** - Arrangements for this event on Sunday, April 7th, 2019, starting at 12.30pm were discussed. Cllr Sturgess’ address would be the meeting point. Equipment including litter pickers and high-vi jackets would be borrowed from Stroud District Council. Expenses including refreshments for volunteers would be provided from the chairman’s allowance. The new village notice board would be erected during the occasion.

19/38: Traffic matters: a) Traffic report - A resident had reported to GCC highways that road sign(s) repairs were needed at The Cross. Following a site meeting between NPC member(s) and GCC area highways manager Paul Helbrow the below issues had been logged for attention:

- Tinkley Lane, Nympsfield – approaching village. The 30mph roundel (white lining) has previously been reported for a full refresh. This is a safety issue and needs refresh asap, as the roundel is almost non-existent. Parish Council were advised it was unlikely to have the red painted background reapplied.
- Report of missing Chevron sign on B4066 - on bend at the junction with Nympsfield/Woodchester gates (just past entrance to Coaley Peak).
- Finger post on PROW at Cockadilly is broken – requires inspection and repair.

b) Highways “brainstorming” session - Councillors discussed missing lettering on the fingerpost at The Cross and volunteer efforts to replace the same metal letters. Cllr Sturgess reported that the site meeting at Cockadilly had involved residents who had requested traffic calming measures. A suggestion for a permissive footpath in a field was noted. Cllr Acton raised damage allegedly caused to verges on Blackberry Lane by milk tankers and it was agreed he and the clerk would liaise to research possible historic planning permission conditions relating to vehicle access; **c) New bus shelter** – On behalf of residents Cllr Hardy requested this outside St Stephens, near The Cross. Debate concluded that a solid shelter would not be suitable as it would restrict motorists’ visibility. The issue would be placed on the April agenda.

Meanwhile GC Cllr Patrick would investigate the local bus company's route which now avoided the existing permanent bus shelter,

19/39: Financial matters: **a)** The council had won its appeal against a £429.81 penalty imposed by HMRC for failure to submit real time reports. This was achieved via the employment of experienced payroll operators PATA whose fee was listed among this month's council payments. A remaining £82.97 PAYE underpayment also listed among this month's invoices would see the closure of this matter; **b)** Council had received notification of an increase in price for printing the Nympsfield Newsletter. Leopardpress stated they had "very large increases in costs" over the last year so the 12pp A5 will go up from £67 to £75 plus £18 per extra 4pp section with immediate effect. Council had already been recommended to ensure they were gaining best value for public money by conducting a review of this cost in the run-up to fixing its next budget; **c)** Alternative website provision was arranged as a matter of urgency after Cllr Acton e-mailed on 22nd February 2019, indicating his Spring Snow business was no longer able to support the council's on-line site. The chairman and clerk invoked 4.1 of the council's new Financial Regulations to authorise expenditure on provision of a new site which is a basic requirement for a smaller, modern parish council. Softlink Computer Systems Ltd price of £400 plus VAT (reclaimable) was accepted. With the co-operation of Cllr Acton it was hoped existing material would be copied, the domain moved to 1 & 1 IONOS, the website rebuilt using much of the current content and training given. E-mail addresses were included and Google apps would be discontinued since the council would by then have Microsoft Office and Outlook on its new laptop; **d)** The below list of invoices unanimously approved for payment:

Minchinhampton Parish Council (CAB law book)	£108.19
Nympsfield Village Hall	£264.83
HMRC	£82.97
GAPTC	£102.67
Mulberry Media	£367.43
PATA (UK)	£97.50
Leopardpress	£454.00
Leopardpress	£302.00
J. Barber	£29.99

NB Payments include VAT where applicable. NPC is able to reclaim this.

19/40: Councillors' items for future discussion: It was agreed a members' concern about a fallen wall at The Glebe had already been noted and could be actioned by a letter to the Gloucester Diocese advising them that repairs were required.

The meeting closed at 8.45pm.

Signed: Date: