

NYMPFIELD PARISH COUNCIL

c/o 5 Court Way, Rodborough,
Stroud, GL5 3TR

07768 669747

clerk@nymphsfieldparishcouncil.org

MINUTES of the “virtual” meeting of Nymphsfield Parish Council held remotely via email on Monday, 13th April 2020

20/042: Present: Cllr S Cowle (vice Chair), , Cllr P Tomiak-Baquero, Cllr C Pittaway, Susan Black, clerk.

20/043: Apologies:, Cllr E Sturgess (Chair), Cllr A Hardy, Stroud District Councillor J Dewey, GCC, Cllr Lorraine Patrick.

20/044: Minutes: The minutes of the meeting held on 10th February 2020 were agreed remotely. Cllr Cowle duly signed the Minutes as a correct record.

20/045: County and district councillors’ reports:

None.

20/046: SDC planning matters:

a) Applications:

- a) S.20/0445/TCA – Bell Court, The Plain, Nymphsfield, Stonehouse. Felling of trees in a Conservation area. **Accept**
- b) S.20/0554/ADV – M & N Motor Services. Advertisement application. Two sided sign erected on 3 posts. **Object**

b) Decisions:

- a) S19/0771/FUL, Land opposite The Hawthorns The Plain, demolition of existing single storey structure and construction of 10 no dwellings for affordable provision, **Application Withdrawn;**
- b) S.18/0815/OUT (resubmission) demolition of The New Lawn Football Stadium (Forest Green Rovers FC) and re-development to provide the erection of up to 95 dwellings, **Awaiting Decision**

20/047: Financial matters: a) Payments of the Council – On 12th April the clerk hand delivered the cheques and supporting paperwork (invoices) to Cllr A Hardy who in turn arranged for the cheques to be counter-signed by Cllr C Pittaway. The clerk then collected signed cheques and supporting paperwork on 16 April and arranged payment in the usual way.

The payment schedule was hand delivered to Cllr S Cowle on 16 April for signature and date.

Invoices

S Black (overtime – February 2020)	£175.68
S Black (ancillary expenses – February 2020)	£82.78
Leopard Press (March/April 2020 edition)	£115.50
GAPTC (Independent Auditor Scheme fee)	£165.00
Nympsfield Village Hall (cleaning Feb & March 2020)	£110.00
Ionos (for information only – clerk paying direct debit)	£12.00
HMRC	£50.00
Staffing	£200.11
J Webster (IT support 08 03 2020)	£30.00
J Webster (IT support Coronavirus 04 04 2020)	£15.00

NB Payments include VAT where applicable. Nympsfield PC is able to reclaim this.

Bank Reconciliation:

Balance: Lloyd's Bank Treasurer's Account as at 20th March 2020 = £11,540.07

LESS:

Uncleared cheques

13 01 2020	S Black chq no 857	£34.30
13 01 2020	S Black chq no 858	£65.50
13 01 2020	S Black chq no 859	£225.31
09 03 2020	HMRC chq no 875	£24.80
09 03 2020	Nympsfield VH chq no 877	<u>£15.00</u>
		<u>£364.91</u>

Total available funds £11,175.16

20/048: Clerk's report/correspondence inc. a) Provision of kissing gate at playing field pedestrian entrance; b) Village Green gates installation; c) CIL Payment

- a) Provision of kissing gate at playing field pedestrian entrance:** Cllr Cowle advised that the school has metal fencing which could be utilised as a safeguarding measure here. Cllr Cowle spoke to Dave Wallace of the Playing Field Committee to see if they want it. Cllr Cowle is waiting to hear in response.

- b) **Village Green Gates Installation:** Cllr Cowle advised that she has spoken to both Ben and Adam who will arrange site meeting date between themselves and will keep Cllr Pittaway appraised. However, in light of lockdown, this is on hold.
- c) **White Village Gates at Cockadilly:** Cllr Cowle to provide details of contractor to Cllr Tomiak-Baquero. Cllr Tomiak-Baquero confirmed that he has not heard anything from Horsley Parish Council regarding their traffic calming procedures. Clerk is also awaiting their response.
- d) **CIL Payment:** Nympsfield Parish Council has £1,371.75 from CIL payments. This payment must be spent on meaningful infrastructure within 5 years of receipt. All Councillors were in agreement to draw down this payment and instructed the clerk to respond to SDC accordingly and arrange payment.
- e) **Grass Cutting:** Both T W Hawkins and James Turkington had been requested to suspend any grass cutting until further notice in light of lockdown. Stroud District Council have suspended all grass cutting throughout the district.

Post Meeting Note: After consultation, NPC agreed to resume grass cutting, both at the Playing Field (Hawkins) and grass verges (James Turkington) with both companies confirming they will comply with Government instruction in social distancing. It was further agreed that NPC would make a one-off payment of £589.80 to the Playing Fields Committee (for 2020) with Hawkins taking instructions directly from the Playing Fields Committee, without further recourse to NPC. It was further agreed that at the next "virtual" meeting to be held on 11th May 2020, a cheque for £589.80 will be drawn and sent to the Playing Fields Committee.

- f) **Bank Mandate Variations:** The Councillors agreed to add Cllr Tomiak-Baquero as a cheque signatory.
- g) **Closing Play Areas:** Cllr Cowle confirmed that the play area has been closed off.
- h) **Community Hub:** Cllr Cowle confirmed that Nympsfield provides the following support in the village: undertaking shopping; baking on a weekly basis for the older residents; collection of prescriptions.
And as from Monday, 20 April the bus shelter in the village is being utilised to provide local residents with access to donations of food, vegetables from the local allotments. The clerk requested to update the community hub at GCC.

Correspondence: (already forwarded and a list can be supplied on request)

GCC (and other) releases (already forwarded and a list can be supplied on request).

20/049 Traffic matters report: Cllr Tomiak-Baquero advised the following:-

Local Highways Manager Paul Helbrow contacted Cllr Tomiak-Baquero to inform him that in light of the COVID-19 outbreak, all non-essential public face to face meetings were

suspended and this meant that the meeting planned for the Monday 30th March would be postponed until further notice. I will update the PC when I hear back from Mr Helbrow.

Regarding the gates (detailed under ‘the Creation of a permissive right of way parallel to Bath Road’ section of the Road Safety document, provided by Cllr Tomiak-Baquero for the last PC meeting), Cllr Tomiak-Baquero contacted Cllr Hardy, following a request from another resident of Cockadilly as to how this matter was progressing. Cllr Hardy had previously noted that the opportune moment to install the gates (to access the permissive footpath) would be when a new fence is erected along the stretch of Bath Road in question; Cllr Tomiak-Baquero is awaiting a date from Cllr Hardy as to when this will be (Cllr Tomiak-Baquero has provided Cllr Hardy with quotes for the gates and images of where the gates would be installed), so that this can be passed on to those concerned, including the aforementioned resident. Most timber/fencing businesses are still delivering materials, so the current situation (with regards to COVID-19) would probably not prevent construction of a fence during this period. Cllr Tomiak-Baquero agreed with Cllr Hardy that when the gates are installed, there should be communications (e.g. in the village news) to ensure that any users of the permissive footpath are aware of the dangers of infection of cattle if dog excrement is not cleared.

20/050: Councillors’ items for future discussion: a) Permissive footpath for Cockadilly (to see if a date can be arranged for installation); Village Spring Clean (discussion as to utilising employees of the Horsley Recycling Centre).

(Signed).....(Dated).....