

## NYMPFIELD PARISH COUNCIL

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### MINUTES of the “virtual” meeting of Nympsfield Parish Council held remotely via zoom on Monday, 11<sup>th</sup> May 2020

**20/051: Present:** Cllr E Sturgess (Chair), Cllr S Cowle (vice Chair), Cllr P Tomiak-Baquero, Cllr C Pittaway, Cllr A Hardy, Susan Black, clerk.

**20/052: Apologies:**, Stroud District Councillor J Dewey, GCC Cllr Lorraine Patrick.

**20/053: Minutes:** The minutes of the meeting held on 13<sup>th</sup> April 2020 were agreed remotely. It was unanimously agreed that the Minutes will be signed when the lockdown process allows.

**20/054: County and district councillors’ reports:** None.

**20/055: SDC planning matters:**

**a) Application:**

S.20/0839/HHOLD – The Old Sheep Pen, Nympsfield. Single storey extension to dwelling. PC resolved to support or make no comment on the application as directed by Cllr Hardy when she had reviewed

*Post Meeting Note: Cllr Hardy supported the application.*

**b) Decisions:**

a) S19/0771/FUL, Land opposite The Hawthorns The Plain, demolition of existing single storey structure and construction of 10 no dwellings for affordable provision, **Application Withdrawn;**

b) S.18/0815/OUT (resubmission) demolition of The New Lawn Football Stadium (Forest Green Rovers FC) and re-development to provide the erection of up to 95 dwellings, **Awaiting Decision**

**20/056: Internal Audit Report 2019/2020:** Clerk to highlight action points and advise Council members accordingly.

**20/057: Financial matters: a) Payments of the Council** – Chair to liaise with the Playing Fields Committee regarding grass cuts. Clerk to email Hawkins, cc the Playing Fields Committee requesting they invoice the Parish Council direct for the first 12 cuts. Clerk instructed to hold cheque payment of £589.80, payable to the Playing Fields Committee.

Invoices

S Black (overtime 5 ¾ hours @ £11.91 p/h– March 2020)	chq no 889	£68.49
S Black (ancillary expenses – March 2020)	chq no 889	£25.90

John Webster (IT support 10 04 2020)	chq no 890	£45.00
John Webster (IT support 06 04 2020)	chq no 890	£30.00
Nympsfeld Village Hall (cleaning April 2020)	chq no 891	£50.00
Nympsfeld Village Hall (hire hall 09 03 2020)	chq no 892	£15.00
HMRC	chq no 893	£50.00
Staffing	chq no 894	£200.11
OOSC	chq no 895	£500.00
Playing Fields Committee	chq no 896	£589.80

NB Payments include VAT where applicable. Nympsfeld PC is able to reclaim this.

**Bank Reconciliation:**

**Balance on Lloyd's Bank Treasurer's Account as at 30 April 2020 = £12,383.45**

**LESS:**

**Uncleared cheques**

13 01 2020	S Black chq no 857	£34.30
13 01 2020	S Black chq no 858	£65.50
13 01 2020	S Black chq no 859	£225.31
09 03 2020	Nympsfeld Village Hall chq no 877	£15.00
13 04 2020	Leopard Press chq no 882	£115.50
13 04 2020	GAPTC chq no 883	£165.00
13 04 2020	Nympsfeld Village Hall chq no 884	£110.00
13 04 2020	HMRC chq no 885	£50.00
		<u>£780.61</u>

**Total available funds £11,602.84**

**20/058: Clerk's report/correspondence inc. a) Provision of kissing gate at playing field pedestrian entrance; b) Village Green gates installation; c) CIL Payment**

- a) **Provision of kissing gate at playing field pedestrian entrance:** Chair to speak to Dave Wallace of the Playing Fields Committee and email outcome to the Parish Councillors.
- b) **Village Green Gates Installation:** Progress to be reviewed at next meeting following a possible meeting between Ben, Adam and Cllr Pittaway.

- c) **White Village Gates at Cockadilly:** Cllr Tomiak-Baquero to identify a contractor and to chase Horsley Parish Council again for a response re traffic calming procedures.
- d) **CIL Payment:** The Council have a 5 year period in which to utilise the payment, so no decision needs to be made at this stage.
- e) **Roof on Bus Shelter:** Duly noted this item deferred due to current situation. However, Cllr Cowle highlighted that the Cotswold stone bus shelter opposite the bus is in need of repair and the Chair will prepare email for Clerk to forward to builder.
- f) **Community Hub:** Cllr Cowle to complete application form for £1,000 grant funding to support Covid-19 support in the village. Chair will then circulate form to the Councillors for comment before submission.
- g) **Insurance:** Insurance policy expires 19<sup>th</sup> June 2020. Clerk awaiting renewal quote and to also get other quotes plus review level of cover. To report at next meeting.
- h) **VAT Refunds:** Clerk progressing.
- i) **NPC Website:** Clerk to request breakdown of cost for running website.
- j) **Bank Mandate Variation:** Duly noted that Cllr Tomiak-Baquero to be added as cheque signatory.
- k) **Tree Planting Grant:** Cllr Cowle forwarded to St Joseph's.

Correspondence: (already forwarded and a list can be supplied on request)  
GCC (and other) releases (already forwarded and a list can be supplied on request).

**20/059 Traffic matters report:** Cllr Tomiak-Baquero reported roads very quiet due to current situation.

**20/060 Permissive footpath to Cockadilly:** Cllr Tomiak-Baquero and Cllr Hardy to meet on site to put in markers of proposed route.

**20/061 Village Spring Clean:** Duly noted this item deferred due to current situation.

**20/062: Councillors' items for future discussion:** a) To replace grit bin at the Cross; Clerk to research procedure for resignation of Cllr Pittaway and appointment of replacement Councillor; clerk to research reinstatement date for Annual Meeting.

(Signed).....(Dated).....

