

NYMPFIELD PARISH COUNCIL

c/o 5 Court Way, Rodborough,
Stroud, GL5 3TR

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MINUTES of the “virtual” meeting of Nympsfield Parish Council held remotely via zoom on Monday, 8th June 2020

20/063: Present: Cllr E Sturgess (Chair), Cllr S Cowle (vice Chair), Cllr P Tomiak-Baquero, Cllr C Pittaway, Cllr A Hardy, Stroud District Councillor J Dewey Susan Black, clerk.

20/064: Apologies:, , GCC Cllr Lorraine Patrick.

20/065: Minutes: The minutes of the meeting held on 11th May 2020 were agreed remotely. It was unanimously agreed that the Minutes will be signed when the lockdown process allows.

20/066: County and district councillors’ reports: Cllr J Dewey submitted his May 2020 report. Please visit our website www.nympsfieldparishcouncil.org for full details.

20/067: SDC planning matters:

a) Applications:

S.20/0839/HHOLD – The Old Sheep Pen, Nympsfield. Single storey extension to dwelling. **Revised Consultation 21st May 2020. No comment.**

S.20/0703/FUL – Woodchester Mansion, Woodchester Park, Nympsfield. Renewal of temporary planning permission for external toilet block to the rear of Woodchester Mansion. **Support**

S.20/0809/HHOLD – Longridge Barn, Old Court Farm, Church Street, Nympsfield. Add 3 roof lights to the east side of existing roof structure. Create an additional bedroom in unused upper storey space. **Support**

S.20/0888/TCA – The Old Rectory, Church Street, Nympsfield. Trees in a Conservation Area : Fell ash and sycamore tree. **Support**

b) Decisions:

S19/0771/FUL, Land opposite The Hawthorns The Plain, demolition of existing single storey structure and construction of 10 no dwellings for affordable provision, **Application withdrawn**

S.18/0815/OUT (resubmission) demolition of The New Lawn Football Stadium (Forest Green Rovers FC) and re-development to provide the erection of up to 95 dwellings, **Awaiting decision**

20/068: Playing Field Grass Cutting: Chair spoke to Dave Wallace of the Playing Fields Committee. It was agreed that when they are nearing the 12 number of cuts, they contact the Council and a decision will then be made on any further cuts.

20/069: Glebe Land: Chair advised that the Glebe is common land so the Council is not required to pay to use it. Chair requested clerk to provide contact name and number of Bruton Knowles in order to discuss with them their maintenance programme.

20/070: Insurance Renewal: Clerk submitted quotes from Community First (current insurer) and also BHIB. Clerk requested to check whether quotes contain costings that are not relevant to NPC or whether they are “standard”. Clerk to also check cost of cyber insurance.

20/071: Village Bus Shelter Roof: It was proposed by Cllr Cowle and seconded by Cllr Hardy to accept quote from builder. Chair will confirm this to builder and also let him know that Cllr Cowle has tiles he could use.

20/072: Financial matters: a) Payments of the Council.

Invoices

S Black (overtime 7 hours @ £11.91 p/h– April 2020 = £83.37) & ancillary expenses (£57.70)	chq no 897	£141.07
Pata (payroll April, May, June 2020 @ £7.75 per month	chq no 898	£23.25
HMRC	chq no 899	£50.00
Staffing	chq no 900	£200.11
Stroud Living Landscapes	chq no 901	160.00

NB Payments include VAT where applicable. Nympsfield PC is able to reclaim this.

Signed by council auditor:

Date:

Bank Reconciliation:

Balance on Lloyd’s Bank Treasurer’s Account as at 28 May 2020 = £19,050.02

LESS:

Uncleared cheques

13 01 2020	S Black chq no 857	£34.30
13 01 2020	S Black chq no 858	£65.50
13 01 2020	S Black chq no 859	£225.31
09 03 2020	Nympsfield Village Hall chq no 877	£15.00
13 04 2020	Leopard Press chq no 882	£115.50
13 04 2020	Nympsfield Village Hall chq no 884	£110.00
11 05 2020	S Black chq no 889	£94.39

11 05 2020	Nympsfeld Village Hall (cleaning) chq no 891	£50.00
11 05 2020	Nympsfeld Village Hall (hire) chq no 892	£15.00
11 05 2020	HMRC chq no 893	£50.00
11 05 2020	S Black chq no 894	£200.11
11 05 2020	OOSC chq no 895	£500.00

£1475.11

Total available funds **£17574.91**

20/073: Clerk's report/correspondence inc. a) Provision of kissing gate at playing field pedestrian entrance; b) Village Green gates installation; c) CIL Payment

- a) **Provision of kissing gate at playing field pedestrian entrance:** This matter is now being dealt with by the Playing Fields Committee.
- b) **Village Green Gates Installation:** It was agreed that Cllr Cowle will visit site and take photos and measurements. It was proposed by Cllr Cowle and seconded by Cllr Hardy that this matter be sorted out before the next meeting.
- c) **White Village Gates at Cockadilly:** Cllr Tomiak-Baquero to check with Cllr Patrick regarding the £1,000 contribution to the project.
- d) **Cockadilly Permissive Footpaths:** Cllr Tomiak-Baquero met with Cllr Hardy to confirm the position of the entrances to the proposed footpath incorporating 2 gates and signage. It is hoped that the cost of gates, signage etc., will be finalised at the next Parish Council meeting. Cllr Tomiak-Baquero is preparing text for the signage and this will be displayed on site as well as on the Council website and Nympsfeld Newsletter. Cllr Tomiak-Baquero will take reasonable steps to make access safe.
- e) **Community Hub:** Clerk to prepare application form and circulate to Council members for comment.
- f) **Councillor Resignation/Appointment:** Cllr Pittaway will submit her resignation as Councillor and the clerk will then instigate the procedure required to appoint a new Councillor.
- g) **VAT Refunds:** It was noted that VAT refunds have been claimed up to and including 2019/2020.
- h) **NPC Website:** Chair requested clerk to establish if IONOS monthly charge includes annual maintenance cost.

i) IT Supplier (John Webster) Clerk to correct her error of submitting invoices to another organisation. These invoices (totalling £125) will be submitted for payment in July 2020.

Correspondence: (already forwarded and a list can be supplied on request)

GCC (and other) releases (already forwarded and a list can be supplied on request).

20/074 Traffic matters report: Cllr Tomiak-Baquero's report is included at items c) and d) in the Clerk's report at 20/073.

20/075 Replacement of Grit Bin at The Cross: Cllr Cowle to check bins and to take photo of best bin. Chair will then purchase.

20/0762: Councillors' items for future discussion: Review parking at Woodchester.

(Signed).....(Dated).....